



St Albert, AB
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EMPLOYMENT EXPENSES CLAIMABLE VIA T2200

TAXPAYER'S NAME: _____

Separate from automobile expenses, there are various costs incurred to earn employment income that can be claimed as a tax deduction. Your employer must indicate on your T2200 that you are not reimbursed for the outlays that you have made in the course of doing business. If you receive an allowance that is intended to offset these costs, please let us know the amount and if it is being included in your gross earnings.

OTHER EMPLOYMENT EXPENSES:

- Accounting & Legal Fees _____
- Advertising & Promotions: _____
- Meals _____
- Entertainment Expenses: _____
- Lodging: _____
- Parking: _____
- Supplies (postage, stationary, etc.): _____
- Cellular Phone Monthly Charges: _____
- Other - Please Specify: _____

In some instances, office space is not provided and individuals must supply a portion of their homes for employment activities. If the employer indicates this situation on the T2200, the following may be considered for a claim:

Please provide:

- Area of home used for office _____
- Total area of home _____
- Electricity: _____
- Heat: _____
- Water / Sewer: _____
- Maintenance: _____
- Insurance (commissioned employees only): _____
- Property Taxes (commissioned employees only): _____



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AUTO EXPENSES T2200

TAXPAYER'S NAME: _____

AUTO EXPENSES

Fair Market Value in **First** Year of Business _____
Year and Type of Vehicle _____

Total Business Kilometers For Year _____
Total Kilometers For The Year _____

EXPENSE	TOTAL EXPENSE
Gas & Oil	_____
Maintenance & Repairs	_____
Car Washes	_____
Insurance (no GST)	_____
License & registration	_____
Parking	_____
AMA	_____
Interest on Car Loan	_____
Year's Lease Payment	_____

If a New Vehicle was purchased during the year, please provide:

1. The purchase price including GST and,
2. Details regarding disposal of previous vehicle:
Trade-in allowance? \$ _____ Reverted to personal use? _____
Sold privately? \$ _____

If Leased, please provide:

Length of the Lease _____
Down payment, if any _____
Retail Price of Auto _____
Date of First Payment _____
Payment Amount _____

* Require prior years tax return if GST 370 was claimed.